

Attachment B: Sample FSS Individual Training and Services Plan
Family Self-Sufficiency Program
Sample Individual Training and Services Plan

Name of Participant: _____

Unit Number: _____

Final Goal

Maintain full-time employment and pursue higher salary opportunities.

Interim Goal Number 1
Obtain GED certification

Date Accomplished _____

Activities/Services	Responsible Parties	Date/s
Take placement test		
Start classes		
Maintain attendance _____		
Complete program and bring proof of completion		
Contact FSS representative on a monthly basis		

Interim Goal Number 2
Obtain Construction Certification

Date Accomplished _____

Activities/Services	Responsible Parties	Date/s
Take placement test		
Start class _____		
Maintain attendance		
Complete program and bring proof of completion		

Interim Goal Number 3
Obtain full-time employment

Date Accomplished _____

Activities/Services	Responsible Parties	Date/s
Attend job recruitment		
Attend job fair		
Research through newspaper		
Submit resume		
Obtain employment and report income to housing specialist		

Interim Goal Number 4
Achieve independence from TANF grant
Date Accomplished _____